

Publishing Agreement

Publishing Agreement between: INTELLECT LTD, The Mill, Parnall Road, Fishponds BS16 3JG, UK
and (the 'Author')
Address
Email
ORCID iD (if available)
The Author has submitted the following Work to be considered for publication
(the 'Accepted Contribution').
This Work has been submitted for specific consideration in respect of the following publication:
(the 'Journal')

INTELLECT LTD has agreed to publish the Accepted Contribution in a forthcoming Issue of the Journal, and to distribute the Journal to the fullest extent possible in both print and electronic formats.

INTELLECT LTD may copy edit the Accepted Contribution for clarity, brevity, accuracy, grammar, word usage, and conformity to the style and presentation deemed advisable for production and publication in the Journal. INTELLECT LTD will select the paper stock and printers appropriate for each journal issue. The Author shall proofread any edited proofs, indicating corrections and necessary changes, returning these to INTELLECT LTD in a timely manner. It is the author's responsibility to provide high res images suitable for printing as per the Intellect Image Guide.

A. AUTHOR'S GRANT OF RIGHTS

The Author grants to INTELLECT LTD the following licences, during the full term of copyright (and during any extensions or renewals of that term):

An irrevocable right to publish the Accepted Contribution in the above-named Journal; this may include (but is not limited to) photographs, mechanical illustrations, figures, graphs, charts,

drawings, and other illustrations, and all special instructions for the design, the abstract, and any other metadata.

- 1. An irrevocable right to reproduce, transmit, distribute, make available through an archive, sell, and otherwise use the Accepted Contribution as it is published in the Journal: (i) in print or electronic formats (in all media now known or later to be developed); (ii) in English; and, (iii) in any jurisdiction throughout the world;
- An irrevocable right to create and store electronic archival copies of the Accepted Contribution, as published in the Journal, in PDF format (or any superseding media format), and to deposit such PDFs of the Accepted Contribution in INTELLECT LTD's own archive, in open-access repositories, or in commercial distribution, as is deemed appropriate at INTELLECT LTD's sole discretion;
- 3. An irrevocable, non-exclusive right to license others to reproduce, republish, transmit, and distribute the Accepted Contribution; in the original language or in translation;

This grant does not apply to any copyright material (textual or graphic) that is owned by someone other than the Author and included by permission in the Accepted Contribution.

B. AUTHOR'S OWNERSHIP OF COPYRIGHT

The Copyright in the Accepted Contribution shall remain the Author's property throughout the term of this Agreement. The Author may distribute or re-publish the Accepted Contribution, but may not use the format and designs of the Accepted Contribution as it appears in the Journal. The Author is not permitted to print, post, or otherwise distribute the Journal's PDF version of the Accepted Contribution.

The Author will notify INTELLECT LTD of their intention to republish any part of the Accepted Contribution. The Author agrees to waive the exercise of these rights until twelve months after the Accepted Contribution has been published in the Journal and the Journal has been distributed, in either print or digital format. Further, the Author will ensure that Issue and Journal are noted in any re-publication as the site of first publication of the Accepted Contribution.

The Author retains all moral and proprietary rights that are not in conflict with the terms of this Licence. This includes ownership of all patent and trademark rights to any process or procedure, or any other form of intellectual property contained in the Accepted Contribution.

C. OPEN ACCESS POLICY

Green Open Access

You may post a copy of the version of your article incorporating changes made during peer review ('postprint') to a free public institutional or subject repository, no sooner than twelve months after publication in the journal; such copy must include the following notice:

© [name of author, year]. The definitive, peer reviewed and edited version of this article is published in [name of journal, volume, issue, pages, year, DOI or URL].]

Gold Open Access

Gold Open Access is available for all articles that have been

accepted for publication. An article processing fee (APC) is charged to cover production costs. Gold Open Access articles will be published with the other content of the Journal and the online article will be marked as Open Access.

Contributors can choose to publish Gold Open Access articles under the following Creative Commons licences:

Creative Commons Attribution Non-Commercial No Derivatives Licence (CC BY-NC-ND)

The article can be copied and redistributed in any format, it can also be adapted (built upon, remixed, etc), the following restrictions apply:

Attribution – appropriate credit and any changes must be indicated

Non-Commercial – material cannot be used for commercial purposes

Material that is adapted (built upon, remixed, etc) cannot be distributed

Or

Creative Commons Attribution Non-Commercial Licence (CC BY-NC)

The article can be copied and redistributed in any format, it can also be adapted (built upon, remixed, etc), the following restrictions apply:

Attribution – appropriate credit and any changes must be indicated

Non-Commercial – material cannot be used for commercial purposes

Or

Creative Commons Attribution Licence (CC-BY)

The article can be copied and redistributed in any format, it can also be adapted (built upon, remixed, etc), this can be for any purpose, even commercial, the following restriction apply:

Attribution – appropriate credit and any changes must be indicated

D. AUTHOR'S WARRANTY

The Author represents and warrants as follows. That:

- the Accepted Contribution is the Author's original work, and that it has not been previously published;
- (ii) the Accepted Contribution does not infringe on copyrights held by others, or on any other right legitimately claimed by a third party to this Agreement;
- (iii) if, in contravention of C (ii), above, the Accepted Contribution contains material copyrighted by others, all required written permissions have been secured for the re-publication of such material in accordance with the scope of this Agreement; . the Accepted Contribution contains no material which is obscene, hateful, libellous, in breach of privacy, or otherwise in contravention of the relevant law;
- (iv) all statements asserted as facts are either true, or else based upon generally accepted professional research practices;
- (v) the named Author has the full power to make this Agreement on behalf of his/her co-authors.
- (vi) the Author and his/her co-authors have read and understood the attached Data Privacy Policy.

The Author grants INTELLECT LTD the right to use his/her name(s), likeness(es), biographical information, and professional credits to accompany any use of the Accepted Contribution. This shall include (but shall not be limited to) all advertising, marketing, and promotion of the Journal by INTELLECT LTD, its associates, and secondary licensees.

The Author agrees to indemnify INTELLECT LTD against any loss, injury or expense arising out of any breach of copyright or misstatement of the above representations and warranties.

E. TERMINATION

If, for any reason, the Accepted Contribution is not published in a forthcoming Issue of the Journal within 18 months, then all rights transferred and assigned to INTELLECT LTD hereunder shall immediately revert to the Author. At such time, this Agreement shall be of no further effect. Neither INTELLECT LTD nor the Author will have any further obligation or rights vis-a-vis the other with respect to the Accepted Contribution.

Opt in to receive the Intellect newsletter for special offers, free sample articles and new information on books, journals and new journal issues in your subject area

For the Author (Signature)
Print Name
Date

'I have authority to bind my co-authors.'

For INTELLECT LTD

Bethan Ball – Journals Manager

'I have authority to bind INTELLECT LTD in this Agreement.'



General Data Protection Regulation (GDPR) 2018

We've updated our Terms of Service so that we meet the new standards of data privacy introduced by the new European data protection law known as the General Data Protection Regulation (GDPR), which comes into effect from May 8, 2018. These changes impact all our Customer Agreements, Privacy Policy, and our Cookie Policy on our websites, and are designed to further protect your personal data.

Privacy Policy

Intellect Ltd ("we" "our" "us") are committed to protecting and respecting your privacy. This privacy policy explains what data we may collect from you, how we collect it, and how we process it. By submitting personal data to Intellect, you consent to the collection, storage, use and disclosure of such data in accordance with the provisions of this privacy policy.

For the purpose of the General Data Protection Regulation 2018, the data controller is Intellect Ltd. of The Mill, Parnall Road, Bristol BS16 3JG, UK (registered in England & Wales under Company number 01849847).

Data we may collect from you when completing Intellect book and journal publishing agreements

We may collect the following Data from you, which includes personal Data:

- Your name, job title, profession, contact information such as postal address, email address and telephone number
- Other personal data necessary for the execution of a book or journal publishing agreement
- If you contact us we may keep a record of that correspondence
- We may also ask you to complete surveys from time to time that we use for research purposes, although you do not have to respond to them

Our use of your Data

We won't share your information with any other organisations for marketing, market research or commercial purposes. This does not include our affiliates, distributors and agents that may need such Data in order to carry out services on our behalf. For example, we may need to share your data with the University of Chicago Press, our book distributor, and Turpin Distribution, our journals distributor in order to fulfil book orders and journal subscriptions. Any Data used by such parties is used only to the extent required by them to perform the services that we request.

All personal Data is stored securely in accordance with the principles of the GDPR.

Specifically, your Data may be used by us for the following reasons. This includes, but is not limited to:

- Internal record keeping
- · Improvement in our products and services
- Transmission by email and occasionally by post (printed matter) of promotional materials that we think may be of interest to you
- Contact for market research purposes, which may be carried out using email, telephone, fax or mail.
- In order to comply with any of our legal and regulatory obligations

We may also disclose and transfer your personal data in the event that we sell or buy any business or assets where it is necessary to disclose and transfer your personal data to the prospective seller or buyer pursuant to the sale.

Where we store your personal data

Data that we collect from you may be stored and processed in and transferred to countries outside of the European Economic Area (EEA). For example, this could occur if our servers are located in a country outside the EEA, or if your data needs to be processed by the staff of our distributors or partners who may be engaged in the fulfilment of orders placed by you, the processing of your payment details, and the provision of services. By submitting your personal data, you agree to this transfer, storing or processing. These countries may not have data protection laws equivalent to those in force in the EEA. If we transfer Data outside the EEA in this way, we will take all steps reasonably necessary to ensure that your privacy rights continue to be protected as outlined in this policy.

Your rights:

Accessing your Data

You have the right to request a copy of your personal Data held by us (where such Data is held). However, we may ask you to verify your identity before the request will be granted to ensure confidentiality. This service is free of charge for the first request but there may be an administration fee for subsequent requests. We will provide you with the information within one month of your request unless your request is particularly complex, in which case it may take up to a further two months. We will inform you if this is the case.

Rectifying your Data

You have the right to have your Data rectified if it is incorrect in any way. We will rectify your Data within one month of you notifying us, unless your request is particularly complex, in which case it may take up to a further two months. We will inform you if this is the case. We will also notify third parties to whom we have disclosed your Data of the rectified Data, unless it is impossible or involves disproportionate effort to do so.

Unsubscribing from marketing

You have the right to ask us not to process your personal data for marketing purposes. We will inform you at the point of collecting your data if we intend to use your data for such purposes or if we intend to disclose your information to any third party for such purposes. You can exercise your right to prevent such processing by choosing not to at the time of collection or at any other time subsequently. You can also exercise the right at any time by contacting us at mailto:info@ intellectbooks.com and asking us to cease contacting you for such purposes.

Your right to erasure (your right to be forgotten)

You have a right to have your personal data erased and to prevent processing in specific circumstances, including:

When your personal data is no longer necessary in relation to the purpose for which it was originally collected/processed

- When you withdraw consent
- When you object to the processing and there is no overriding legitimate interest for continuing the processing
- Your personal data was unlawfully processed
- Your personal data has to be erased in order to comply with a legal obligation

If we have disclosed the personal data in question to third parties, we will inform them about the erasure of the personal data, unless it is impossible or involves disproportionate effort to do so.

However, the right to erasure does not provide an absolute 'right to be forgotten'. We may refuse your request to be forgotten in certain circumstances, such as:

- To exercise the right of freedom of expression and information
- To comply with a legal obligation for the performance of a public interest task or exercise of official authority
- For public health purposes in the public interest
- Archiving purposes in the public interest, scientific research historical research or statistical purposes; or
- The exercise or defence of legal claims

Security

We have put in place suitable physical, electronic and managerial procedures to safeguard and secure Data.

We endeavour to do our best to protect your personal Data. However, transmission of information over the internet is not entirely secure and is done at your own risk.

Changes to this privacy policy

We reserve the right to change this privacy policy as we may deem necessary from time to time or as may be required by law. Any changes will be immediately posted on our Websites and you are deemed to have accepted the terms of the privacy policy on your first use of our websites following the alterations.

Children's Privacy

Protecting the privacy of the very young is especially important. We neither knowingly solicit nor collect personal information from or about children, nor do we knowingly market our products or services to them.

Questions and complaints

If you have any questions or complaints concerning our privacy policy you may contact us by email at mark@intellectbooks. com or write to The Legal Department, Intellect Ltd, Parnall Road, Bristol BS16 3JG, UK.