Aims and Scope of *Artifact: Journal of Design Practice*

*Artifact: Journal of Design Practice* aims to publish high-quality academic papers focused on practice-based design research that explores conditions, issues, developments and tasks pertaining to design in a broad sense. As an international design research journal, *Artifact* targets the global design research community with the aim of strengthening knowledge sharing and theory building of relevance to design practice. All articles and research notes are subject to double-blind peer-review. The journal is cross-disciplinary in scope and welcomes contributions from all fields of design research including product design and visual communication, user experience, interface, and service design as well as design management and organization. The editors welcome both conceptual and empirical papers.

**Full papers**

Papers submitted to *Artifact: Journal of Design Practice* should be original and not under consideration by any other publication. All papers will be subject to a double-blind peer-review process for which reason manuscripts should not include author names and affiliations in the submitted word document. Authors’ personal details are stored separately in Intellect’s system and a system-generated author ID will be issued for each submission.

The editors expect that international standards of scholarship are met. First, this includes writing in a legible manner with proper referencing according to the style of the journal. Second, it is expected that submitted papers explicitly state the main contribution(s) to the literature and provide a clear description of research methods as well as how key findings may aid practitioners in advancing and qualifying their design practices. Manuscripts that fail to accommodate these standards will not be considered for review. Finally, we encourage all potential contributors to circulate their manuscripts among trusted colleagues ahead of submission for feedback and inputs.

**Language**

The journal follows standard UK English. Use ‘ize’ endings instead of ‘ise’.

**Submission Procedures**

Submissions should be made through the journal’s submission platform, JAWSevolve, which you are automatically directed to by hitting the red ‘Submit article’ button on the journal’s webpage: [https://www.intellectbooks.co.uk/journals/view-Journal.id=255/](https://www.intellectbooks.co.uk/journals/view-Journal.id=255/)

When submitting your work please make sure to upload:
• One blinded (excl. author name(s) and affiliations) full paper, incl. all used images and diagrams, in word format.

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• A short biography of around 150 words for each author, specifying the institution with which they are affiliated. These should be in the third person and not include bullet points.

**Important Notice**

The guidance in this document is by no means comprehensive: it must be read in conjunction with the Intellect House Style Guide, which is available from the Intellect website, or from the editor of this journal.

**Illustrations**

We welcome images that support the written contents of the paper. All images need a resolution of at least 300 dpi. All images should be supplied independently of the article, not embedded into the text itself. The files should be clearly labelled and an indication given as to where they should be placed in the text. Reproduction will normally be in black-and-white. Images sent in as e-mail attachments should accordingly be in greyscale.

The image should always be accompanied by a suitable caption (the omission of a caption is only acceptable if you feel that the impact of the image would be reduced by the provision of written context). The following is the agreed style for captions:

Figure 1: Artist, *Title of Artwork*, Year. Medium. Dimensions. Location. Copyright holder information [use of Courtesy of or © should be consistent].

Please note the colon after the number and the terminating full point, even if the caption is not a full sentence. Copyright clearance should be indicated by the contributor and is always the responsibility of the contributor.
Length of Articles
A typical manuscript should not exceed 10,000 words. This includes notes and references, but does not include abstract, keywords, author names, affiliations and biographies.

Metadata
Contributors must check that each of the following have been supplied correctly:

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• Abstract of 200 words; this will go on to the Intellect website.
• Keywords – six words, or two-word phrases. There is a serious reduction in an article’s ability to be searched for if the keywords are missing.
• References – Intellect requires the use of Harvard references embedded in the main text in the following format (Harper 1999: 27).
• Bibliography – titled ‘References’.

Notes
In general, we discourage the use of extensive notes – if something is worth saying, it is worth saying in the text itself. A note will divert the reader’s attention away from your argument. If a note is necessary, please use Word’s note-making facility, and ensure that these are endnotes, not footnotes. Place note calls outside the punctuation, after the comma, full stop, colon etc. The note call must be in superscripted Arabic (1, 2, 3).

Opinion
The views expressed in Artifact: Journal of Design Practice are those of the authors, and do not necessarily coincide with those of the Editors or the Editorial or Advisory Boards.

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**Presentation/House Style**

All articles should be written in Word. The font should be Times New Roman, 12 point. The title of your article should be in bold at the beginning of the file, but not enclosed in quote marks. Bold is also used for headings and subheadings (which should also be in Times New Roman, 12 point) in the article. Italics may be used (sparingly) to indicate key concepts.

Any matters concerning the format and presentation of articles not covered by the above notes should be addressed to the Editor.

**Quotations**

Intellect’s style for quotations embedded into a paragraph is single quote marks, with double quote marks for a second quotation contained within the first. All long quotations (i.e. over 40 words long) should be ‘displayed’—i.e. set into a separate indented paragraph with an additional one-line space above and below, and without quote marks at the beginning or end. Please note that for quotations within the text, the punctuation should follow the bracketed reference. For a displayed quotation, the bracketed reference appears after the full stop.

All omissions in a quotation are indicated thus: [...] Note that there are no spaces between the suspension points.

When italics are used for emphasis within quotations, please ensure that you indicate whether the emphasis is from the original text or whether you are adding it to make a point.

**Reviews**

*Artifact: Journal of Design Practice* is a peer reviewed journal. Strict anonymity is accorded to both authors and reviewers (double blind).

**References**

All references in the text should be according to the Harvard system, e.g. (Bordwell 1989: 9). The default term used for this list is ‘References’. Please do not group films together under separate a ‘Films cited’ heading. Instead, incorporate all films into the main body of references and list them alphabetically by director. The same rule applies to television programmes/music/new media: identify the director/composer and list alphabetically alongside books, journals and papers.

Please note in particular:

- ‘Anon.’ for items for which you do not have an author (because all items must be referenced with an author within the text)
- A blank line is entered between references
- Year date of publication in brackets
Commas, not full stops, between parts of each reference

Absence of ‘in’ after the title of a chapter if the reference relates to an article in a journal or newspaper.

Name of translator of a book within brackets after title and preceded by ‘trans.’, not ‘transl.’ or ‘translated by’.

Absence of ‘no.’ for the journal number, a colon between journal volume and number.

‘pp.’ before page extents.

The following samples indicate conventions for the most common types of reference:


Woolley, E. and Muncey, T. (forthcoming), ‘Demons or diamonds: a study to ascertain the range of attitudes present in health professionals to children with conduct disorder’, *Journal of Adolescent Psychiatric Nursing*.


*Personal communications*

Unless an informal conversation, interviews can be cited in text and included in the references. In the references, the name of interviewer/interviewee, type of communication, location, day and month should be included [if available].


Branson, Richard and Doe, John (2014), in person interview, Birmingham City University, 4 July.

*Website references*

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*Submission Procedures*

Articles submitted to *Artifact: Journal of Design Practice* should be original and not under consideration by any other publication.

*Translations*

If readers are unlikely to understand the title of a non-English-language work in your text (and references), the title in the original language may be accompanied by an English translation by the author, especially if its sense is not implied by the surrounding text. This applies to all types of work (journal article, book, film etc.).
Unofficial translations (e.g. those by the author) should be placed in quotation marks with parentheses, in roman type with an initial capital on the first word of title and subtitle (see Gliesmann in References).

The official titles of published translations are set in italics inside parentheses (see Zhang in References).

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