

# Institutional subscription activation on IngentaConnect

## Step 1 – Login

Login to IngentaConnect ([www.ingentaconnect.com](http://www.ingentaconnect.com)) with administrator Username/Password

## Step 2 - Set up subscriptions

Click on the link 'Set up subscriptions'.

Search for or browse to *one* Intellect journal title you subscribe to.

Enter your publisher subscription/customer/membership number in the box provided to the right of the publication title and tick the box to the left of the publication title. Only one title needs to be added in order to activate access to the Intellect Full Collection.

Click the 'add' link at the top or bottom of the journal list.

### Institutional Subscriptions

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If a text box is displayed to the right of the title, please enter your subscription number. If no box is displayed, then no subscription number is required for this title. Please click **add** to submit the form once you have made your choices.

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<input type="checkbox"/> Animation Practice, Process & Production, Intellect, ISSN 2042-7875	<input type="text"/>
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<input type="checkbox"/> Art, Design & Communication in Higher Education, Intellect, ISSN 1474-273X	<input type="text"/>
<input type="checkbox"/> Asian Cinema, Intellect, ISSN 1059-440X	<input type="text"/>
<input type="checkbox"/> Australasian Journal of Popular Culture, Intellect, ISSN 2045-5852	<input type="text"/>
<input type="checkbox"/> Baha'i Studies Review, Intellect, ISSN 1354-8697	<input type="text"/>
<input type="checkbox"/> Book 2.0, Intellect, ISSN 2042-8022	<input type="text"/>

You will then receive an on-screen confirmation message that your request has been received. Requests for access will be validated by the publisher or their agent, and confirmation will be emailed to you at the address you supplied as part of the registration process.

Once access has been verified, all full collection titles to which you have access will appear in your current subscriptions list.

