NOTES FOR CONTRIBUTORS

AIMS AND SCOPE
 Applied Theatre Research is the worldwide journal for theatre and drama in non-traditional contexts. It focuses on drama, theatre and performance with specific audiences or participants in a range of social contexts and locations. Contexts include education, developing countries, business and industry, political debate and social action, with children and young people, and in the past, present or future; locations include theatre that happens in places such as streets, conferences, war zones, refugee camps, prisons, hospitals and village squares, as well as on purpose-built stages.

The journal has a global focus and representation, with an explicit policy of ensuring that the best and most exciting work in all continents and as many countries as possible is represented and featured. Cultural, geographical, gender and socio-economic equity are recognized where possible, including in the Review Board.

ILLUSTRATIONS
 We welcome images illustrating an article. All images need a resolution of at least 300 dpi. All images should be supplied independently of the article, not embedded into the text itself. The files should be clearly labelled and an indication given as to where they should be placed in the text. Reproduction will normally be in black-and-white. Images sent in as e-mail attachments should be supplied independently of the article, not embedded into the text itself. The files should be clearly labelled and an indication given as to where they should be placed in the text. Reproduction will normally be in black-and-white. Images sent in as e-mail attachments should accordingly be in greyscale.

The image should always be accompanied by a suitable caption (the omission of a caption is only acceptable if you feel that the impact of the image would be reduced by the provision of written context). The following is the agreed style for captions: Figure 1: Caption here. Please note the colon after the number and the terminating full point, even if the caption is not a full sentence. Copyright clearance should be indicated by the contributor and is always the responsibility of the contributor.

LANGUAGE
 The journal follows standard British English. Use ‘ize’ endings instead of ‘ise’.

LENGTH OF ARTICLES
 Our standard article maximum length is 5,500–6,000 words, including references and notes. This length is quite normal for academic journals and also permits us to publish more articles in each annual edition. We occasionally accept articles of greater length, if they are of exceptional quality and significance to our field.

METADATA
 Contributors must check that each of the following have been supplied correctly:
• Article Title.
• Author Name.
• Author addresses – the submitted material should include details of the full postal and e-mail addresses of the contributor for correspondence purposes.
• Author Biography – authors should include a short biography of no more than 100 words, specifying the institution with which they are affiliated. For multiple authorship, the combined biography should not exceed 150 words.
• Author ORCID identifier. This must be supplied in the following format: https://orcid.org/0000-0002-1825-0097. If you do not yet have an ORCID identifier, please register here: https://orcid.org/register.
• Contributor publishing agreement giving us your permission to publish your article should it be accepted by our peer review panel. An electronic template is available from the Intellect website.
• Abstract of no more than 150 words; this will go on to the Intellect website.
• Keywords – minimum four to maximum six keywords (or two-word phrases). There is a serious reduction in an article’s ability to be searched for if the keywords are missing.
• References – Intellect requires the use of Harvard references embedded in the main text in the following format (Harper 1999: 27).
• Bibliography – titled ‘References’.

NOTES
 Notes may be used for comments and additional information only. In general, if something is worth saying, it is worth saying in the text itself. A note will divert the reader’s attention away from your argument. If you think a note is necessary, make it as brief and to the point as possible. Use Word’s note-making facility, and ensure that your notes are endnotes, not footnotes. Place note calls outside the punctuation, so AFTER the comma or the full stop. The note call must be in superscripted Arabic (1, 2, 3).

OPINION
 The views expressed in Applied Theatre Research are those of the authors, and do not necessarily coincide with those of the Editors or the Editorial or Advisory Boards.

PERMISSIONS/COPYRIGHT/LIABILITY
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PRESENTATION/HOUSE STYLE
 All articles should be written in Word. The font should be Times New Roman, 12 point. The title of your article should be in bold at the beginning of the file, but not
enclosed in quote marks. Bold is also used for headings and subheadings (which should also be in Times New Roman, 12 point) in the article. Italics may be used (sparingly) to indicate key concepts.

Any matters concerning the format and presentation of articles not covered by the above notes should be addressed to the Editor.

**QUOTATIONS**

Intellect’s style for quotations embedded into a paragraph is single quote marks, with double quote marks for a second quotation contained within the first. All long quotations (i.e. over 40 words long) should be ‘displayed’—i.e. set into a separate indented paragraph with an additional one-line space above and below, and without quote marks at the beginning or end. Please note that for quotations within the text, the punctuation should follow the bracketed reference. For a displayed quotation the bracketed reference appears after the full stop.

All omissions in a quotation are indicated thus: [...]. Note that there are no spaces between the suspension points.

When italics are used for emphasis within quotations, please ensure that you indicate whether the emphasis is from the original text or whether you are adding it to make a point.

**REFEREES**

*Applied Theatre Research* is a refereed journal. Strict anonymity is accorded to both authors and referees.

**REFERENCES**

In the interests of readability and flow, please keep references to a minimum. That means limiting your references to:

- whatever is necessary for due acknowledgment of others’ intellectual property, such as direct quotes or concepts clearly attributable to one scholar;
- a direct link to a piece of literature that is immediately and usefully associated with the content of this article to provide valuable background or interpretation.

The only exception to this is articles primarily written as literature reviews.

Avoid referencing:

- multiple citations and sources — your article is not a source book, an examination text or a display of erudition;
- ideas that are in the common domain, or the accepted common currency of our field;
- yourself, except when absolutely unavoidable — in respect for your readers, who want your current ideas, not recycled materials. As a rule, ideas you have expressed in previous publications will need contextualising afresh and therefore can be presented afresh and unreferenced;
- multiple scholarly authors in order to demonstrate (and defend) your comprehensive knowledge in the field;
- texts only available in languages other than English, except for the above purpose of acknowledging quotations and attributable concepts

All references in the text should be according to the Harvard system, e.g. (Bordwell 1989: 9). The default term used for this list is ‘References’. Please do not group films together under separate a ‘Films cited’ heading. Instead, incorporate all films into the main body of references and list them alphabetically by director. The same rule applies to television programmes/music/new media: identify the director/composer and list alphabetically alongside books, journals and papers.

Please note in particular:

- ‘Anon.’ for items for which you do not have an author (because all items must be referenced with an author within the text)
- A blank line is entered between references
- Year date of publication in brackets
- Commas, not full stops, between parts of each reference
- Absence of ‘in’ after the title of a chapter if the reference relates to an article in a journal or newspaper.
- Name of translator of a book within brackets after title
- ‘pp.’ before page extents.

The following samples indicate conventions for the most common types of reference:


Woolley, E. and Muncey, T. (forthcoming), ‘Demons or diamonds: a study to ascertain the range of attitudes present in health professionals to children with conduct disorder’, Journal of Adolescent Psychiatric Nursing.
Zhang, Z. (2004), Shi mian mai fu (House of Flying Daggers), China: Beijing New Picture Film Co.

PERSONAL COMMUNICATIONS
Personal communications are what the informant said directly to the author, e.g. ‘Pam loved the drums (personal communication)’. This needs no citation in the references list. Equally the use of personal communications need not refer back to a named informant. However, a more formal research interview can be cited in the text (Jamieson 12 August 2004 interview), and in the references list.

WEBSITE REFERENCES
Website references are similar to other references. There is no need to decipher any place of publication or a specific publisher, but the reference must have an author, and the author must be referenced Harvard-style within the text. Unlike paper references, however, web pages can change, so there needs to be a date of access as well as the full web reference. In the list of references at the end of your article, the item should read something like this:

SUBMISSION PROCEDURES
Articles submitted to Applied Theatre Research should be original and not under consideration by any other publication. Contributions should be submitted electronically via the journal’s webpage: https://www.intellectbooks.com/applied-theatre-research. Books for review should be sent to the ATR Reviews Editor, Professor Michael Balfour, School of Education and Professional Studies, Griffith University, 176 Messines Ridge Road, Mt Gravatt, Queensland 4122, Australia.

Please don’t let these strictures put you off from submitting articles. They are all just good practice in this genre of publication, and courtesy towards your potential reviewers and readers.

The guidance on this page is by no means comprehensive: it must be read in conjunction with Intellect Style Guide. The Intellect Style Guide is obtainable from https://www.intellectbooks.com/journal-editors-and-contributors, or on request from the Editor of this journal.