

NOTES FOR CONTRIBUTORS

GENERAL

Articles submitted to the *Journal of Scandinavian Cinema* should be original and not under consideration by any other publication. The journal is refereed: the editors and two anonymous referees will evaluate all articles. A summary of the referees' comments will be provided, whether or not the article is accepted for publication. Anonymity is also accorded to authors.

LANGUAGE

The journal uses standard British English. The editors reserve the right to alter usage to these ends. Consult the *Intellect Books: Style guide* as you write (an updated version is available at www.intellectbooks.co.uk), noting, for example, that there is a preference for 'ize' endings rather than 'ise', that foreign words should be italicized – *mise-en-scène* – and that names of foreign organizations are not italicized – Svenska Filminstitutet (The Swedish Film Institute).

If English is not your first language, please have a qualified native speaker edit and correct your text before submitting it.

Clear and graceful writing is always appreciated.

FORMAT AND PRESENTATION

Feature articles should be 4000–8000 words and must not exceed 8000 words (including notes and references, but excluding metadata); short subjects should be around 1500–3000 words.

Articles should be submitted by e-mail attachment as Word documents in Times New Roman 12 pt font with line spacing of 1.5. New paragraphs should be set off by a tab/indent rather than a blank line. Please avoid any layout modifications (varying letter sizes, line spacing, etc.).

The title should appear in **bold** at the beginning of the article, without quotation marks/inverted commas.

Subheadings for sections should be set in **bold**, but not in ALL CAPS. The subheading should be preceded (but not followed) by a blank line. The first line of text under the rubric is not indented.

For further matters, consult the *Intellect Books Style guide*.

METADATA

When you submit your article, please include the following metadata on a separate page within your document:

1. Title of article
2. Name and institution or affiliation
3. Contact details (street address, phone number and e-mail address; only the e-mail address will be published)
4. Abstract (150 words for feature articles, 50 words for short subjects)
5. Contributor details (biographical information, a maximum of three sentences), to be included in the journal issue

6. Keywords (six to eight words or two-word phrases that indicate the core of what is discussed in the article), one per line, in lower case (for indexing and abstract purposes)

Articles lacking metadata and a list of references (see below) will be rejected.

IMAGES

Articles may include colour or black and white images.

Images should be sent as an e-mail attachment, or be downloadable from a file sharing service.

Images must be of print-quality (300dpi or better), using formats such as JPEG or TIFF.

Indicate on a separate line in your text where images are to be inserted. Write, for example, 'Insert Image 1' on a separate line.

List all images on a separate page, providing image captions and image credits/copyright for each image (or group of images if the same information applies and they are grouped together). The following is the agreed style for captions:

Image 1 caption: In this important situation of the film the unusual framing highlights....

And for credits:

Image 1 credits: *Sexual Freedom in Denmark* pressbook. Art Films International, 1970.

Please note the colon after the number and the terminating full stop.

Copyright for all images must be secured by the author.

NOTES

Notes should be kept to a minimum and be as brief and to the point as possible. Use Word's note-making facility to create endnotes, not footnotes. (In the published article, notes will appear in the margin of the corresponding page.) The note call must be in superscripted Arabic (1, 2, 3...) and placed outside punctuation marks.

QUOTATIONS

Quotations must be in English. For reasons of space we cannot publish the original text.

Quotations should be within 'single quote marks'. Material quoted within a cited text should be in "double quote marks".

If quotations are more than 40 words they should be 'displayed', i.e., set into a separate indented paragraph (use Word's indent feature: Ctrl+M) with an extra blank line above and below, and without quote marks at the beginning or end.

TITLES OF FILMS AND TELEVISION PROGRAMMES

Please use the following format at first mention in the text:

For films: *Original title (English distribution title)* (last name of director, release year), thus: *Smultronstället (Wild Strawberries)* (Bergman, 1957).

For television programmes where a primary creator is foregrounded: *Original title (English distribution title)* (last name of creator, release year), thus: *Rejseholdet (Unit One)* (Thorsboe, 2000–04).

For other television: *Original title (English distribution title)* (release year), thus: *Alt for Norge (The Great Norway Adventure)* (2010–present).

For works that have no English-language distribution title, provide a title translation in single quote marks rather than italics, capitalizing only the first word of the title, thus: *Ta', hvad du vil ha'* ('Grab whatever you want') (Palsbo, 1947).

Use the English title only, in proper format, at subsequent mention.

REFERENCES

The Harvard system is used for bibliographical references. All quotations from print sources should be followed by a parenthetical citation giving the last name of the author, the date of publication and the page number, e.g. (Bordwell 1981: 5). Consult the revised Intellect style guidelines concerning other sources (e.g. interviews, recordings, online or archival material).

Parenthetical citations refer the reader to the bibliography at the end of the article, headed 'References' and organized alphabetically by author. Multiple works by the same author are listed chronologically; repeated names are replaced by three em-dashes.

Examples of the most usual cases are given below:

BOOKS:

Andersson, Lars Gustaf, Sundholm, John and Widding, Astrid Söderbergh (2010), *A History of Swedish Experimental Film Culture: From Early Animation to Video Art*, Stockholm: National Library of Sweden.

Bordwell, David (1981), *The Films of Carl-Theodor Dreyer*, Berkeley and Los Angeles: University of California Press.
——— (2005), *Figures Traced in Light: On Cinematic Staging*, Berkeley and Los Angeles: University of California Press.

CHAPTER IN A BOOK:

Hietala, Veijo, Honka-Hallila, Ari, Kangasniemi, Hanna, Lahti, Martti, Laine, Kimmo and Sihvonen, Jukka (1992), 'The Finn-between: Uno Turhapuro, Finland's Greatest Star', in Richard Dyer and Ginette Vincendeau, *Popular European Cinema*, London and New York: Routledge, pp. 126–40.

JOURNAL ARTICLE:

Olsson, Jan (1995), 'Svart på vitt: film, makt och censur', *Aura* 1:1, pp. 14–46.

NEWSPAPER ARTICLE:

Anon. (1964), 'Tak, Dreyer: Skuespillere, kamerafolk og andre fortæller om samarbejdet med dagens store 75 årige Carl Th. Dreyer', *Politiken*, 2 February.

Filmson (pseudonym for Sven Jan Hanson) (1943), 'Rothschilds, Jud Süß och Kristina', *Nya Dagligt Allehanda*, 6 March.

OTHER EXAMPLES:

Nielsen, Asta (1936), letter from Asta Nielsen to Heinrich and Tilla Rumpff, German Film Institute, Frankfurt am Main, 12 September.

Slättne, Carl (2009a), interview by Lars Gustaf Andersson, Hässleholm, 9 March.

——— (2009b), e-mail from Carl Slättne to Lars Gustaf Andersson, 1 September.

UNESCO (2005), 'Convention on the promotion and protection of the diversity of cultural expressions', <http://unesdoc.unesco.org/images/0014/001429/142919e.pdf>. Accessed 9 January 2012.

WEB REFERENCES

These are the same as references to books and articles; they must have an author and be referenced Harvard style within the text. As web pages may change we need a date of access as well as the full web reference:

Drewry, Richard D. (2008), 'What man devised that he might see', *Teagle Optometry*, <http://www.teagleoptometry.com/history.htm>. Accessed 2 August 2008.

NOTE IN PARTICULAR:

- First names of authors included where possible.
- Anon. for items if no author is identified.
- Year of publication in brackets/parentheses.
- Commas, not full stops, between parts of an entry.
- Absence of vol. and no. for journal number and volume.
- Colon between journal volume and number.
- p. or pp. before page extents.
- Web references include date of access.

FILM AND TV REFERENCES

Please note that these should be **grouped separately** under the heading 'Film references' or 'Film and TV references' or 'TV references' as the case may be.

Items should be organized **alphabetically by director**; multiple works by the same director are listed chronologically, replacing the repeated name by three em dashes.

Film references do not include production information other than the country of origin unless a DVD edition is specified. For co-produced or co-financed films, include no more than three countries. For television programmes where no primary creator is foregrounded, place the item alphabetically by title. Production companies are provided for television listings.

A few examples:

FILMS:

Sjöström, Victor (1913), *Ingeborg Holm*, Sweden.

——— (1921), *Körkarlen*, Sweden. DVD, Sweden: Svensk Filmindustri (Svenska Filminstitutet), 2007.

TELEVISION:

Alt for Norge (2010–present), Norway: Monster.

Trier, Lars von (1994), *Riget*, Denmark/Sweden: Danmarks Radio/Sveriges Television.