

NOTES FOR CONTRIBUTORS

AIMS AND SCOPE OF JOURNAL

The *International Journal of Food Design (IJFD)* is the first academic journal entirely dedicated to food design research and practice. This journal is a platform for researchers and practitioners operating in the various disciplines that contribute to the understanding of food design: design applied to food and eating, or food and eating investigated from a design perspective.

The *International Journal of Food Design* is interested in pushing the boundaries of research that connects aspects from culinary arts, hospitality, food science, food culture, food marketing, eating behaviour and any other food discipline, with aspects from design theory, design education, industrial design, design history and any other design discipline. The journal welcomes contributions on, but is not limited to, topics such as food product design, food packaging, design for food, design with food, interior design, food events, sensory design, food system design, food service/management, food design history, food design theory and food design education.

The *International Journal of Food Design* is interdisciplinary and transdisciplinary: we welcome articles relating to more than one area of knowledge, articles that create bridges between disciplines, and articles that result from research teams made of scientists with unique expertise all contributing to the same research endeavour. The journal welcomes research articles, literature reviews, case studies, book reviews and interviews.

DIVERSITY AND INCLUSION

Intellect is committed to creating a diverse and inclusive space for the benefit of its authors, editors, staff and the wider academic community. For more information and resources, including our Inclusive Language Guide, Author Fund, Language Ambassadors and name-change policy, please consult our website: <https://www.intellectbooks.com/diversity>.

ILLUSTRATIONS

We welcome images illustrating an article. All images need a resolution of at least 300 dpi. All images should be supplied independently of the article, not embedded into the text itself. The files should be clearly labelled and an indication given as to where they should be placed in the text. Print reproduction will usually be in black and white, whereas images can be in full colour in the online version.

The image should always be accompanied by a suitable caption (the omission of a caption is only acceptable if you feel that the impact of the image would be reduced by the provision of written context). The following is the agreed style for captions:

Figure 1: Artist, *Title of Artwork*, Year. Medium. Dimensions. Location. Copyright holder information.

Please note the colon after the number and the terminating full point, even if the caption is not a full sentence. Copyright clearance should be indicated by the contributor and is always the responsibility of the contributor.

ALTERNATIVE TEXT

As part of Intellect's commitment to fairness and accessibility, we ask our authors to provide descriptive text alternatives for all images, graphs, figures, etc. in your work. Useful guidelines can be found at the Diagram Center website and the Describing Visual Resources website. All Intellect journal content published from August 2023 onwards includes alternative text for all visual and audio material.

LANGUAGE

The journal follows standard British English. Use 'ize' endings instead of 'ise'.

LANGUAGE EDITING WITH ENAGO

Intellect has partnered with language-editing service Enago to offer a trusted service for potential contributors who would like copy-editing and/or translation assistance prior to submitting their work for consideration. Enago offers two tiers of copy-editing: standard and substantive. All of their editors are native English speakers and every manuscript is matched to an editor with highly specialized subject-area expertise. As a contributor to an Intellect journal, you are eligible for a 20% discount on Enago's services: <https://www.enago.com/pub/intellectbooks/>.

TYPES AND LENGTH OF ARTICLES

RESEARCH PAPERS: EMPIRICAL RESEARCH PAPER OR LITERATURE REVIEW

A research paper is an academic work that either describes original empirical work or reviews already published work. An empirical research article reports and analyses data based on measurement, observation, a survey, interviews or experiment with the goal of generating knowledge. The research may use quantitative or qualitative methods. A research paper typically consists of an Introduction, Method, Results and Discussion section. A literature review documents the state of the art with respect to a subject. A literature review surveys the literature in an area of study, it summarizes this information, it presents the material in an organized way and it critically analyses the information by showing limitations, identifying knowledge gaps, describing areas of controversy and formulating avenues for further research. Research papers must generally not exceed 8000 words including notes, references, author biography, keywords and abstract.

CASE STUDIES AND ESSAYS

A case study describes a specific situation (a product, design, target group or problem) in detail, and tries to identify key issues (what happened and why), relate it to relevant theoretical concepts and, if possible, recommend possible courses of action. Although a case study describes a specific situation, it can provide insights that are relevant for other situations as well, especially because it goes into depth more than studies where multiple situations are compared. An essay is an analytic, interpretative, or critical piece of writing, usually dealing with its subject from a personal point of view. It involves reflections on a specific topic, either theoretical or methodological in nature. Case studies and essays must not exceed 4000 words including notes, references, author biography, keywords and abstract.

BOOK REVIEWS AND INTERVIEWS

A book review includes a thorough description, critical analysis and evaluation of the quality, meaning and significance of a book, as well as its relevance for the field of food design, from a theoretical and/or an applied point of view (when applicable). An interview covers the personal viewpoints of a person whose field of work (research or design practice) is highly interesting to the area of food design. Book reviews or interviews generally range from 1000–2000 words. The editors usually take the initiative for these. Before submitting a book review or interview, please consult the reviews editor or principal editor, respectively.

SUBMISSION PROCEDURES

Because *IJFD* uses a double blind review procedure, the contributor should submit two separate files containing an anonymous version of the manuscript containing no author information, and a separate supporting document containing all author details. Strict anonymity is accorded to both authors and reviewers.

The **article** file should include:

- Article title, or
- (for book reviews) Title of Publication, Author or Editor Name/s (ed./eds) (Year), Edition number if not first, City: Publisher, number of pages, ISBN 123-1-12345-123-1, h/bk or p/bk, price.
- No contributor names.
- Abstract of 200 words; this will go on to the Intellect website.
- Keywords – six to eight words, or two-word phrases. There is a serious reduction in an article's ability to be searched for if the keywords are missing (not required for book reviews).
- The complete article text, including Figures and Tables.
- References – Intellect requires the use of Harvard references embedded in the main text in the following format (Harper 1999: 27). References to the author's own work may be replaced by anonymous references, such as (Author 2012) to ensure double blind reviewing.

- Bibliography – titled 'References', containing only works that have been cited in-text. Any entries you wish to include that have not been cited directly should be limited and should appear in a second 'Further Reading' list. Format this list using the same conventions as for references.
- Funder name and grant number (if applicable).
- Ethical Statement and Conflict of Interest Statement.

The separate **supporting document** submitted with the article should include:

- Article title, or
- (for book reviews) Title of Publication, Author or Editor Name/s (ed./eds) (Year), Edition number if not first, City: Publisher, number of pages, ISBN 123-1-12345-123-1, h/bk or p/bk, price.
- Contributor name.
- Contributor ORCID identifier. This must be supplied in the following format: <https://orcid.org/0000-0002-1825-0097>. If you do not yet have an ORCID identifier, please register here: <https://orcid.org/register>.
- Contributor addresses – the submitted material should include details of the full institutional postal address and a single e-mail address for the contributor for publication.
- Contributor biography – contributors should include a short biography of around 100 words, specifying their work field, interests and affiliations.
- Acknowledgements.
- Contributor publishing agreement giving us your permission to publish your article should it be accepted by our peer review panel. An electronic template is available from the Intellect website.

Please use the following file-naming conventions when submitting your articles:

- The **article** file submitted by Smith: *IJFD art Smith.doc*
- The **supporting document** file submitted by Smith: *IJFD sd Smith.doc*

MANUSCRIPT REQUIREMENTS

Articles submitted to the *International Journal of Food Design* must not have been previously published in English, should be original and not under consideration by any other publication. If the submission is based on a conference paper, the Conference Paper Requirements (see below) must be met. Previous publication in another language should also be disclosed. Such statements, along with explanations for exceptions to the above rules, should be included in the **supporting document** submitted with your article. Contributions should be submitted electronically in Microsoft Word format either through the Intellect website or as an email attachment to the Principal Editor.

In your initial submission all images should be embedded into the text itself and have their own caption.

After your article has been accepted, all images should be supplied independently of the article at a minimum of 300 dpi. The files should be clearly labelled as Figure 1, Figure 2, etc. and an indication should be given as to where they should be placed in the text. Please be aware that reproduction will normally be in black-and-white.

CONFERENCE PAPER REQUIREMENTS

If your article is partly based on a conference paper, which may be published elsewhere, it is important that the submitted article has been substantially revised, expanded and rewritten, so that it is significantly different from the conference paper or presentation on which it is based. The article must be sufficiently different to make it a new, original work. This is unlikely to be the case if less than 50 per cent of the article is clearly new. This is a matter of judgment and will be based on a comparison of the submitted article with the original conference paper. Hence, the author should supply the original conference paper with the expanded article for the purpose of comparison. Please send this by email to the editor. All such articles will be subject to the same peer review process as any other submitted article.

Please include the statement '*This article is a revised and expanded version of a paper entitled [title] presented at [name, location and date of conference]*' in the supporting document when you submit your article. If the original conference paper on which the extended paper is based has been published elsewhere, or the copyright has been assigned to the conference organizers or another party, authors should ensure that they have cleared any necessary permissions with the copyright owners in order to publish the work open access within the journal. Articles will not be accepted, post-review, for publication unless such written permissions have been provided along with author open access publishing agreements.

PERMISSIONS/COPYRIGHT/LIABILITY

Copyright clearance for non-original material included in the manuscript (e.g., images) should be indicated by the contributor and is always the responsibility of the contributor. The contributor publishing agreement, which also details which version of a contributor's own article remains their copyright, should be completed and sent to the editors to accompany every submission.

ETHICAL GUIDELINES

If your work involves live subjects (human or animal), you must seek written consent from the party or caregiver. All research involving animal subjects must have been reviewed and approved by an ethics committee prior to commencing the study and performed in accordance with relevant institutional and national guidelines and regulations. A statement identifying the institutional and/or licensing committee approving the experiments must be included in the Ethics Statement of the article, following the guidelines set out on our website: <https://www.intellectbooks.com/>

ethical-guidelines#human-animal-subjects. You should also include any information here about workshops or interviews with vulnerable groups undertaken during research, photographed groups engaging in work relating to the research, etc. You must have written consent from all persons featured in images reproduced in your contribution.

PRESENTATION/HOUSE STYLE

All articles should be written in Word. The font should be Times New Roman, 12 point. The title of your article should be in bold at the beginning of the file, but not enclosed in quote marks. Bold is also used for headings and subheadings (which should also be in Times New Roman, 12 point) in the article. Italics may be used (sparingly) to indicate key concepts.

Any matters concerning the format and presentation of articles not covered by the above notes should be addressed to the editor.

NOTES

In general, we discourage the use of extensive notes – if something is worth saying, it is worth saying in the text itself. A note will divert the reader's attention away from your argument. If a note is necessary, please use Word's note-making facility, and ensure that these are endnotes, not footnotes. Place note calls outside the punctuation, after the comma, full stop, colon etc. The note call must be in superscripted Arabic (1, 2, 3).

OPINION

The views expressed in *IJFD* are those of the contributors, and do not necessarily coincide with those of the Editors or the Editorial or Advisory Boards.

QUOTATIONS

Intellect's style for quotations embedded into a paragraph is single quote marks, with double quote marks for a second quotation contained within the first. All long quotations (i.e. over 40 words long) should be 'displayed' – i.e. set into a separate indented paragraph with an additional one-line space above and below, and without quote marks at the beginning or end. Please note that for quotations within the text, the punctuation should follow the bracketed reference. For a displayed quotation the bracketed reference appears after the full stop.

All omissions in a quotation are indicated thus: [...] Note that there are no spaces between the suspension points.

When italics are used for emphasis within quotations, please ensure that you indicate whether the emphasis is from the original text or whether you are adding it to make a point.

REFEREES

IJFD is a refereed journal. Strict anonymity is accorded to both contributors and referees.

REFERENCES

All citations in the text should be according to the Harvard system, e.g. (Bordwell 1989: 9). The default term used for this list is 'References'. The 'References' list should only contain works that have been directly cited in-text. Anything else should be included in a second 'Further Reading' list. Please do not group films together under a separate 'Films Cited' heading. Instead, incorporate all films alongside books, journals and papers, alphabetically by director. The same rule applies to music: identify the composer and list alphabetically. Television programmes are listed under the name of the programme and/or the episode title.

Please note in particular:

- 'Anon.' for items for which you do not have an author (because all items must be referenced with an author within the text)
- A blank line is entered between references
- Year date of publication in brackets
- Commas, not full stops, between parts of each reference
- Absence of 'in' after the title of a chapter if the reference relates to an article in a journal or newspaper.
- Name of translator of a book within brackets after title and preceded by 'trans.', not 'transl.' or 'translated by'.
- Absence of 'no.' for the journal number, a colon between journal volume and number.
- 'pp.' before page extents.

The following samples indicate conventions for the most common types of reference:

- Anon. (1957), *Narrative in Early Renaissance Art*, Oxford: Books Press.
- Bashforth, Kirsty (2016), 'The rules for socialising with work colleagues', *Harper's Bazaar*, July, <http://www.harpersbazaar.co.uk/people-parties/bazaar-at-work/news/a37383/how-to-socialise-effectively-at-work/>. Accessed 15 July 2016.
- 'Blood of My Blood' (2016), J. Bender (dir.), *Game of Thrones*, Season 6 Episode 6 (29 May, USA: HBO).
- Bowie, David (2016), 'Blackstar', *Blackstar*, sleeve notes, USA: Columbia Records.
- Brown, Jane (2005), 'Evaluating surveys of transparent governance', *6th Global Forum on Reinventing Government: Towards Participatory and Transparent Governance*, Seoul, Republic of Korea, 24–27 May.
- Denis, Claire (1988), *Chocolat*, France: Les Films du Paradoxe.
- Derrida, Jacques (2002), 'The university without condition', in P. Kamuf (ed.), *Without Alibi*, Stanford: Stanford University Press, pp. 202–37.
- Gibson, Rachel, Nixon, Paul and Ward, Stephen (eds) (2003), *Political Parties and the Internet: Net Gain?*, London: Routledge.
- Gliesmann, Niklas (2015), *Denkwerkstatt Museum* ('Think workshop museum'), Norderstedt: Books on Demand.
- Overdiek, Anja (2016), 'Fashion designers and their business partners: Juggling creativity and commerce',

International Journal of Fashion Studies, 4:1, pp. 27–46, https://doi.org/10.1386/inf.3.1.27_1.

- Richmond, John (2005), 'Customer expectations in the world of electronic banking: A case study of the Bank of Britain', Ph.D. thesis, Chelmsford: Anglia Ruskin University.
- Roussel, Raymond ([1914] 1996), *Locus Solus*, Paris: Gallimard.
- Ströter-Bender, Jutta (1995), *L'Art contemporain dans les pays du 'Tiers Monde'* (trans. O. Barlet), Paris: L'Harmattan.
- UNDESA (United Nations Department of Economic and Social Affairs) (2005), *Report on Reinventing Government*, New York: United Nations.
- Woolley, Eileen and Muncey, Tessa (forthcoming), 'Demons or diamonds: A study to ascertain the range of attitudes present in health professionals to children with conduct disorder', *Journal of Adolescent Psychiatric Nursing*.
- Zhang, Yimou (2004), *Shi mian mai fu (House of Flying Daggers)*, China: Beijing New Picture Film Co.

PERSONAL COMMUNICATIONS

Unless an informal conversation, interviews can be cited in text and included in the references. In the references, the name of interviewer/interviewee, type of communication, location, day and month should be included [if available].

- Björgvinsson, E. and Høg Hansen, A. (2009), telephone interview, 23 January.
- Branson, R. and Doe, J. (2014), in person interview, Birmingham City University, 4 July.

WEBSITE REFERENCES

Website references are similar to other references.

There is no need to decipher any place of publication or a specific publisher, but the reference must have an author, and the author must be referenced Harvard-style within the text. Unlike paper references, however, web pages can change, so there needs to be a date of access as well as the full web reference. Website or blog titles should be in roman font. In the list of references at the end of your article, the item should read something like this:

- Kermode, M. (2017), 'Audience appreciation', Kermode Uncut, 17 November, <http://www.bbc.co.uk/blogs/markkermode/entries/61bec71c-916d-4a13-a782-79c3afb3c2b9>. Accessed 20 November 2017.

TRANSLATIONS

If readers are unlikely to understand the title of a non-English-language work in your text (and references), the title in the original language may be accompanied by an English translation by the author, especially if its sense is not implied by the surrounding text. This applies to all types of work (journal article, book, film etc.).

Unofficial translations (e.g. those by the author) should be placed in quotation marks with parentheses, in roman type with an initial capital on the first word of title

and subtitle (see Gliesmann in References). After the first mention in text, the original title should be used alone.

The official titles of published translations are set in italics inside parentheses (see Zhang in References). After the first mention in text, the English title should be used alone.

The guidance on this page is by no means comprehensive: it must be read in conjunction with the Intellect Style Guide. The Intellect Style Guide is obtainable from <https://www.intellectbooks.com/journal-editors-and-contributors>, or on request from the editor of this journal.